



Leppington, Birch Hill, Bracknell, RG12 7WW  
Headteacher: Michael Dillon B Ed (Hons) MA

Friday, 24 March 2023

**Y1 visit to Windsor Castle, Friday 12<sup>th</sup> May 2023**

Dear Parents/Guardians,

Year 1 will be visiting Windsor Castle on **Friday 12<sup>th</sup> May** as a way to introduce our new topic on Castles and to appreciate the history of a landmark so close to our school. We will be taking a coach to Windsor Castle, participating in a workshop about castles and taking a tour of the grounds. We will then return to school for home time.

The cost of the trip is £16 per pupil. A voluntary payment will need to be made via Eduspot app, no later than **Wednesday 19<sup>th</sup> April**. Please be aware that if we do not receive enough money to cover the cost of the trip we may have to cancel. If you need to discuss payment, please contact the Finance Officer Miss Sayer via the school office or email [Bsayer@birchhillprimaryschool.co.uk](mailto:Bsayer@birchhillprimaryschool.co.uk).

If you wish for your child to have a **Universal Free School Meal (grab bag)** please complete the online form via this link:

<https://forms.office.com/e/b4LSfx4due>

Please see the arrangements below:

- Your child should arrive at school in full school uniform, including comfortable shoes.
- Your child may wear a sunhat and sun cream applied at home
- If your child is taking their own packed lunch, regular rules apply. Please do not include fizzy drinks or chocolate as it can cause problems with some children on the journey home. If possible please place all of these in one disposable bag – **with their name clearly printed**, as all empty lunch bags will be binned! No sweets are allowed on the coach so please do not give your child any
- Your child needs a labelled water bottle
- If your child suffers from travel sickness, please give them suitable medication before they leave home, and send any extra in a sealed envelope with child's name and instructions for taking, and hand them to your child's teacher on the morning of the trip.
- The children will **NOT** require any extra money for this trip.

We will be leaving school on a coach at 9:15 and will return to school in time for home time (3:15pm). Please complete the medical consent form that will be sent home with your child on Monday, and return to school by **Tuesday 18<sup>th</sup> April**.

Yours sincerely,  
Year 1 Team