



### **Committee Meeting – 8<sup>th</sup> September 2021**

Present: Maria Lewis (Vice Chair), Lisa Silk-Hale (Secretary), Mr Dillon (Head Teacher), Karen Cameron (Deputy Head), Jane Light (School Secretary), Leanna Hore, Flavio Arruda

Apologies: Lucy Potter (Chair), Alex Perrett (Treasurer), Caroline Rashbrook (Secretary), Hannah Samson

#### **Nominations for Friends Team 2021**

##### **Christmas Fair**

The Christmas Fayre is our main project in 2021, date 4<sup>th</sup> December:

- Discussed the use of the school hall, hall ways and studio for the event with access to class rooms and staff room hall ways locked. CD player will be available to play Christmas songs in the hall and a laptop to play them on Spotify can be in the studio.
- We are able to take photos on the day in order to send Parents a digital copy. There will be a Christmas background and the chance to have a photo with Santa. Parents will be paying and thus give their permission for the photo to be taken.
- Ms Cameron is asking children if they would like to participate in a choir to play 1 or 2 short sessions on the day. Parents will have to bring them and stay for their child.
- Miss Fincham has given a contact for us in order to book an adult choir also – Lucy will contact them.
- Our aim is to get Christmas cards back at the very beginning of December to hand out at the fair.
- Any stalls offering cakes etc will need to show all of the allergens.
- Mr Dillon has asked for ideas of crafts the children can make (any classes who want to take part). These will be for sale at the fair.
- So far we have 8 confirmed stalls with a good mixture on offer. We will create another poster shortly with more details.
- Toilets in Year 2 area, Reception desk and the hallway will be open for use.

##### **Halloween**

- Team has asked for donations of Halloween costumes to sell to parents. Reminder to be sent 8<sup>th</sup> October.
- Fancy dress sale will be 15<sup>th</sup> October.
- Halloween dress up day at school 22<sup>nd</sup> October for £1.

**Next meeting to be confirmed.**

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**Facebook: Friends of Birch Hill School**