



Leppington, Birch Hill, Bracknell, RG12 7WW
Headteacher: Michael Dillon B Ed (Hons) MA

Friday, 17 January 2020

Year 4 Trip to Oxford Castle

Dear Parent/Carer,

In connection with our topic on "Crime and Punishment", we have arranged a trip to Oxford Museum on Wednesday 12th February. Here the children will tour the castle and take part in a "Centuries of Crime and Punishment" workshop.

For this trip, we are asking parents for a voluntary contribution of £19 to cover costs of coach, entrance, workshops and materials.

We encourage payments to be made online (you will shortly receive a text about this), but if need be, send cash or a cheque payable to Birch Hill Primary School. Please sign the form below and return to school with any payment via the class box. You will also need to fill in the attached Bracknell Forest Consent and Medical Form. Payment and consent forms need to be received by **Friday 31st January** at the latest. If you have any queries please come in and see your child's class teacher.

Please be aware that if we do not receive sufficient funds from the voluntary contributions, the trip will not go ahead as the school cannot fund this trip.

We will leave school promptly at 9.00 am, so can all children be in the playground by 8.30am, and we should be returning for the end of school at 3.20pm.

Yours sincerely,

Miss Jakeman and Miss Stark

Dear Miss Jakeman/Miss Stark

- ☐ I have paid for this trip online for(please do not return slip until payment made)
- ☐ Please find enclosed £19 voluntary contribution for the trip to Oxford Castle.
- ☐ Please find enclosed BFC Consent/Medical Form

Signed _____