



Leppington, Birch Hill, Bracknell, RG12 7ZX  
Headteacher: Michael Dillon B Ed (Hons) MA

Friday, 05 June 2020

Dear Parent/Carer,

### **COVID19 Re-opening Plans – Friday 5<sup>th</sup> June**

I hope you are all well and safe. I appreciate this continues to be a very difficult time and there are lots of uncertainty and anxiety around the arrangements for re-opening schools. I am also aware that for families where we have not been able to offer a place at this stage causes some significant difficulties.

Please be assured that we are doing our utmost to meet everyone's needs. As I have said throughout the lockdown, in drawing up our plans, everyone's safety is our first priority.

Please read this letter alongside previous letters. I will try and not repeat previous information and try to keep this relevant with new information. Please also read updated FAQs, attached PowerPoint Presentation and Social Distance guidelines. I have also given links at the bottom of this letter to the latest guidance from the Government, Department for Education (DfE) and Public Health (PH).

As before, all of our letters and guidance is available on our school website

<https://www.birchhillprimaryschool.co.uk/page/?title=COVID%2D19&pid=134>

Following Social Distancing guidelines is paramount and we will ask that everyone follows these rules, in school, on site and in the local area. Please be aware that failure to do this may mean that we cannot accept your child at school.

We continue to be open for Key Worker and Vulnerable children, as we have been doing, on a full time basis (Monday-Friday). There are some spaces available in some bubbles and we will try to open more bubbles from **Monday 22<sup>nd</sup> June**.

If you are a Key Worker, or have a vulnerable child and you have not already contacted us to request a place, please email [secretary@birchhillprimaryschool.co.uk](mailto:secretary@birchhillprimaryschool.co.uk) by **Noon Friday 12<sup>th</sup> June**. This will help us assess the demand and allocate which bubbles we can open next.

We have spent this week preparing classes, the school site, writing protocols and procedures, training staff to use PPE equipment and updating our risk assessment.

Please remember you must have a permission letter before you attend school.

**Re-opening Timetable- Week beginning 8<sup>th</sup> June**

<b>Date</b>	<b>GROUP</b>	<b>COLOUR NAME</b>	<b>ARRIVAL TIME</b>	<b>COLLECTION TIME</b>
Thursday 11 <sup>th</sup> June (AM only)	Nursery (Mrs Giles)	<b>Rainbow</b>	<b>9:15</b>	<b>12:00 (11<sup>th</sup> June)</b>
Wednesday 10 <sup>th</sup> June	Reception 1 (Miss Culverhouse)	<b>Red</b>	<b>9:10</b>	<b>3:05</b>
Wednesday 10 <sup>th</sup> June	Reception 2 (Miss McArdle)	<b>Blue</b>	<b>9:05</b>	<b>3:05</b>
Monday 8 <sup>th</sup> June	Year 1 (Miss O'Shea)	<b>Orange</b>	<b>8:55</b>	<b>3:10</b>
Monday 8 <sup>th</sup> June	Key Worker/Vulnerable – KS1 (Mrs Davies/Mrs Keane)	<b>Yellow</b>	<b>8:45</b>	<b>3:15</b>
Monday 8 <sup>th</sup> June	Key Worker/Vulnerable – Year 3 (Mrs Kerlake/Mrs Shiva)	<b>Black</b>	<b>8:50</b>	<b>3:20</b>
Monday 8 <sup>th</sup> June	Key Worker/Vulnerable – Year 4 (Miss Stark)	<b>White</b>	<b>8:50</b>	<b>3:25</b>
Monday 8 <sup>th</sup> June	Key Worker/Vulnerable – Year 5 (Miss Mustoe)	<b>Purple</b>	<b>8:40</b>	<b>3:25</b>
Monday 8 <sup>th</sup> June	Key Worker/Vulnerable – Year 6 (Miss Garnham)	<b>Pink</b>	<b>8:40</b>	<b>3:25</b>

We will be reviewing our offer after the first 2 weeks and will let you know if we are able to open up more bubbles from **22<sup>nd</sup> June**. If you have not already contacted us to request a place, please email

[secretary@birchhillprimaryschool.co.uk](mailto:secretary@birchhillprimaryschool.co.uk) by **Noon Friday 12<sup>th</sup> June**. This will help us assess the demand and allocate which bubbles we can open next.

### **When can my child come to school?**

Your child can only come to school when you have a permission letter.

### **Uniform**

All children from the 8<sup>th</sup> June will need to wear their school uniform where possible, children are advised to wear tailored shorts (no football shorts please). However, rules around this will be relaxed in order that families are;

- Able to keep uniform fresh and clean
- Enable the home / school potential contamination to be reduced.

Pupils will not be changing into PE kits nor will they be required to change their shoes. As such, trainers are suggested to enable access to all activities.

### **What will children need with them?**

Children will not be permitted to bring any additional items in with them. They only need to bring a water bottle, a healthy snack in a small sealed container, their lunch box (if they are not having a school provided lunch), sun cream and a hat. Please put long lasting sun cream on your child as we are not allowed to apply it ensuring everyone is kept safe. To minimise home school contact points it will not be possible for children to bring in things that they have been working on at home or comfort toys. During this time, we will not be sending any reading books home.

### **Home Learning**

Home learning packs will continue to be produced in the same way. Teachers on site will continue with ZOOM calls and try to include children at school.

If you have any questions regarding these plans please do not hesitate to contact the office.

### **Trips and Performance Money**

By now the children should have been on their trip to Lockey farm and had their Y3/4 performance. We are holding money for each of these activities until we can re-arrange them in the autumn term. We are unable to refund any money.

**Y4 residential.** We have been in contact with Oakwood and this will not take place in July. They have offered to move the date from July to October. We would like to do this, so that the children do not miss the opportunity as we think it is still important to develop new skills and be ready for their Y6 residential. We are waiting for confirmation and will be in contact with you when we have further details.

Kind regards,  
Michael Dillon

**Guidance**

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers>