



Social Distance Instructions **for parents and carers**

The following instructions MUST BE FOLLOWED by anyone planning to drop off or collect pupils from school, starting from Monday 8th June 2020.



The school will be operating a strict ONE-WAY, social distancing system when entering and exiting the school premises at the end of the day. The main entrance (The Car Park) will be the **ONLY ENTRANCE** at drop off / pick up times. Please follow the directions whilst in the grounds and **EXIT ONLY** using the back gate by the Year 6 classrooms. Remember to stay within the on-site white train tacks.

Whilst the gates are open, we must insist that visitors do NOT attempt to exit or enter by the wrong gates even if the site does not seem busy.

Maintaining the safety of increased numbers of individuals on the site depends upon all individuals respecting social distancing, pedestrian control and one-way systems both on and off the site.



You must not gather earlier than indicated times or congregate in groups.



The children will line up outside at the end of the day in a socially distanced format so that they can be released to you as soon as you are seen. Please stand **WITHIN** the white train tracks and **DO NOT** approach the children.

Staggered arrival and departure

To reduce the numbers of additional adults on site at any one time, groups will be given a 'window' for arrival. You must stick to this schedule:

GROUP	COLOUR NAME	ARRIVAL TIME	COLLECTION TIME
Nursery (Mrs Giles)	Rainbow	9:15	3:00
Reception 1 (Miss Culverhouse)	Red	9:10	3:05
Reception 2 (Miss McArdle)	Blue	9:05	3:05
Year 1 (Miss O'Shea)	Orange	8:55	3:10
Key Worker/Vulnerable – KS1 (Mrs Davies/Mrs Keane)	Yellow	8:45	3:15
Key Worker/Vulnerable – Year 3 (Mrs Kerlake/Mrs Shiva)	Black	8:50	3:20
Key Worker/Vulnerable – Year 4 (Miss Stark)	White	8:50	3:25
Key Worker/Vulnerable – Year 5 (Miss Mustoe)	Purple	8:40	3:25
Key Worker/Vulnerable – Year 6 (Miss Garnham)	Pink	8:40	3:25

If there are siblings in different year groups, drop off and pick up both children at the earlier time.



Parents will **NOT** be permitted to enter the school building, except by prior appointment. All contact with teachers, support staff and the office will be via email or telephone only. Access to the office lobby will be to collect Home Learning Packs or to hand in medication. Only one parent will be allowed into the office area at a time.

Temperature testing:

To keep everyone safe, parents need to make a judgement daily regarding their children's health and eligibility to attend school. If pupils display symptoms of Covid 19 whilst in school they will be isolated and parents contacted for immediate collection.



COVID 19 Symptoms

Symptoms

The most important symptoms of coronavirus (COVID-19) are recent onset of any of the following:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness. However, if you have any of the symptoms above you must stay at home and arrange to have a test.

What happens if there is a confirmed case of coronavirus (Covid-19) in school?

If a child or staff member develops symptoms compatible with coronavirus (COVID-19), they will be sent home and advised to self-isolate for 7 days and arrange to have a test to see if they have COVID-19. They can do this by visiting [NHS.UK](https://www.nhs.uk) to arrange or contact NHS 119 via telephone if they do not have internet access. Their fellow household members should self-isolate for 14 days. All staff and students will have access to a test if they display symptoms of coronavirus (COVID-19), and are encouraged to get tested in this scenario.

Where a child or staff member tests negative, they can return to school and the fellow household members can end their self-isolation.

Where a child or staff member tests positive, the rest of their bubble or group will be sent home and advised to self-isolate for 14 days. The other household members of that wider bubble or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases a larger number of other children may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.