



BIRCH HILL PRIMARY SCHOOL

COVID-19 - RESPONSE TO GRADUAL REOPENING

A GUIDE FOR PARENTS





PHASED RE-OPENING PLAN



BIRCH HILL PRIMARY WELCOME CHILDREN BACK:

- KEY WORKER & VULNERABLE CHILDREN BUBBLES – **MONDAY 8TH (FULL TIME)**
- YEAR 1 (MAX 15 CHILDREN) ON **MONDAY 8TH JUNE**
- RECEPTION (MAX 15 CHILDREN) ON **WEDNESDAY 10TH JUNE**
- NURSERY (MAX 15 CHILDREN) ON **THURSDAY 11TH JUNE (MORNING SESSION ONLY)**
- YEAR 6 - TBC

ALONGSIDE FULL TIME PROVISION FOR KEY WORKERS AND VULNERABLE CHILDREN GROUPS



TO REDUCE RISK...



WE ARE **REDUCING GROUP SIZES AS MUCH AS POSSIBLE TO A MAXIMUM OF 15 CHILDREN.**

EACH CLASSROOM HAS TABLES, SPREAD APART AS FAR AS POSSIBLE.

WE ARE CALLING THESE GROUPS, '**BUBBLES**'.

YOUR CHILD **MAY NOT BE TAUGHT BY THEIR CLASS TEACHER.**





Mrs Giles, Mrs Studer and Mrs Hartley

Rainbow Nursery Bubble



You will say goodbye to your grown up at the main gate and walk between the lines to get to Nursery. One of your teachers will be there to walk with you.

There will be less toys and less friends to play with but your teachers are still the same!

When you get to Nursery you hang up your coat and bag on your peg, put your lunch box on the table and go to wash your hands.





Miss Culverhouse



Mrs Simmone

Red Bubble

We will be based in RC Classroom



Pick up from this gate





Ms McArdle



Mrs Foster

Blue Bubble

We will based in RA classroom



Toilets

Orange Bubble

You will be in 10S classroom



Mrs Thomas



Miss O'Shea

You will come in this door



Way in



Mrs Fincham



Collection Point

You will be returned to your parent/guardian using the Y2 door

Green Bubble

We will be based in 1M.

You will enter through this door.

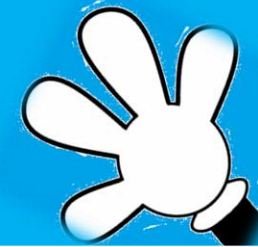


You will use the Year 1 toilets throughout the day.



You will be returned to your parent/guardian using the Y2 door.

Turquoise Bubble



Meet your
adults



Mrs Aulsberry



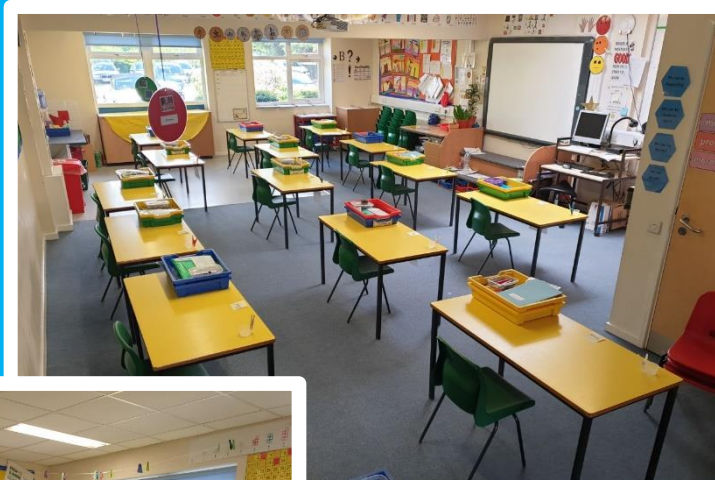
Mrs Corless



Miss Kaye



You will come in through year 1
entrance, and be picked up
from the same door.



The classroom will look
different. Everyone has there
own workstation and work pack.



All your belongings go
in the tray under your
desk.



You will be using
the year 2 toilets.



Mrs Davis



Mrs Keane

Yellow Bubble



Mrs Tidy



Mrs Corless

You will come in through our playground entrance, and be picked up from the same door.

You will be in the 3RD classroom



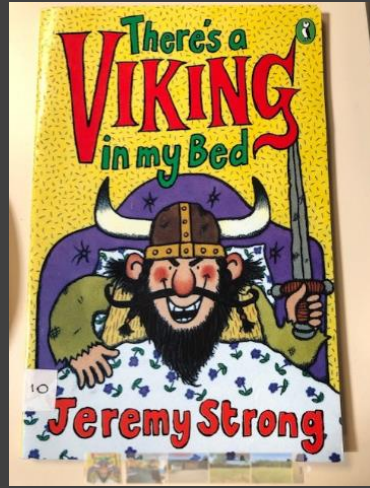
Our craft and calm zone.



Our toilets



Mrs Kerslake



This will be our class book.
I wonder what adventures
we will go on together?

Black Bubble team

We will be based in 3H classroom



Everyone has their
own desk and tray.



Mrs Stevenson



Mrs Moore



Y3/4 Toilets



Everyone will have their own
stationery pack that includes:

- Writing pencil
- Rubber
- Ruler
- Pencil sharpener
- Coloured pencils
- Scissors
- White board
- White board pen

White Bubble

Mrs Shiva



Mrs Smith



You will be in 4S



Mrs Baker



Mrs Atkinson



Miss Stark



Purple Bubble

You will be in 50B



Miss Mustoe

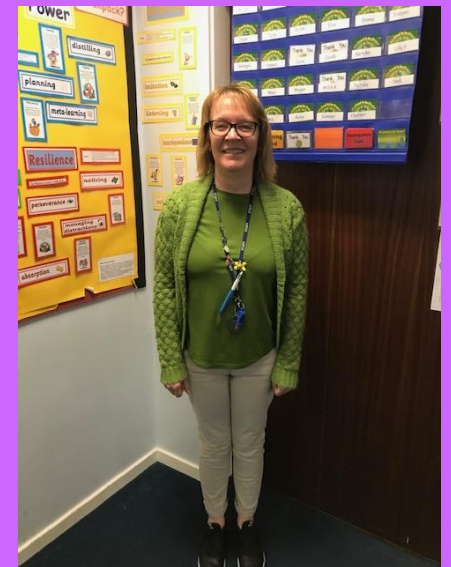


Mrs Mosthav

*You will be collected by
your parents from the
Year 5 courtyard*



Mrs Cleary



Mrs Todd

You will enter, and be collected from, the outside classroom door.



Gold Bubble

We will be in the 4J Classroom.



Miss Takeman



Mrs Moore



We will be the adults with you in Gold Bubble.

Pink Bubble

We will be based in 6G.

You will enter through the outside classroom door and be picked up from there also. You will use the Year 6 toilets throughout the day.

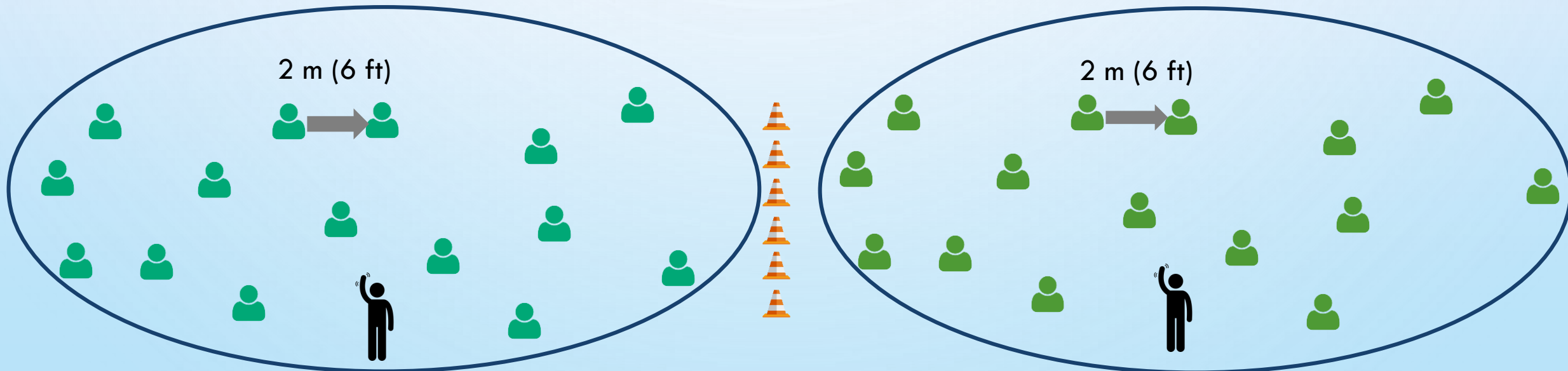


You will have Miss Garnham and Mrs Partridge in your bubble for the majority of the week. Mrs Bonner will pop in throughout the week and teach you on a Friday.



TO REDUCE RISK AT PLAYTIME...

- ✓ THE GROUP, OR 'BUBBLE' OF UP TO 15 WILL HAVE THEIR OWN SEPARATE PLAY SPACE.
- ✓ THEY WILL NOT BE MIXING WITH OTHERS IN DIFFERENT GROUPS.



Play Area Zones





TO REDUCE RISK IN CLASSROOMS...

- ✓ TABLES ARE AS FAR APART AS EACH CLASSROOM WILL ALLOW
- ✓ CHILDREN WILL BE **GIVEN THEIR OWN EQUIPMENT AND PACKS TO USE.**
- ✓ THERE WILL BE A **MAXIMUM OF 15 CHILDREN** IN A ROOM.





Some areas are out of bounds





TO REDUCE RISK



- **UNIFORM**

ALL CHILDREN FROM THE 8TH JUNE WILL NEED TO WEAR THEIR SCHOOL UNIFORM WHERE POSSIBLE, CHILDREN ARE ADVISED TO WEAR TAILORED SHORTS (NO FOOTBALL SHORTS PLEASE). HOWEVER, RULES AROUND THIS WILL BE RELAXED IN ORDER THAT FAMILIES ARE;

- ABLE TO KEEP UNIFORM FRESH AND CLEAN
- ENABLE THE HOME / SCHOOL POTENTIAL CONTAMINATION TO BE REDUCED.

PUPILS WILL NOT BE CHANGING INTO PE KITS NOR WILL THEY BE REQUIRED TO CHANGE THEIR SHOES. AS SUCH, TRAINERS ARE SUGGESTED TO ENABLE ACCESS TO ALL ACTIVITIES.

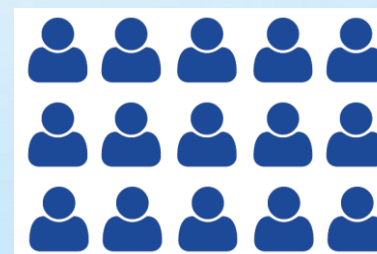
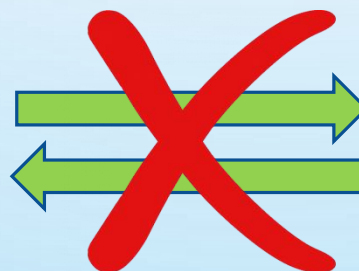
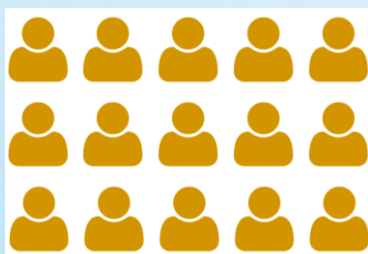
EARLY YEARS CHILDREN SHOULD BRING IN A CHANGE OF CLOTHING IN A NAMED BAG IN CASE OF TOILETING ACCIDENTS OR FOR GENERAL MESSY PLAY. THIS WILL REMAIN IN SCHOOL.



TO REDUCE RISK IN CLASSROOMS...



- ✓ EACH BUBBLE HAS ITS OWN FIRST AID KIT
- ✓ PPE IS AVAILABLE TO STAFF WHO NEED TO GIVE FIRST AID.
- ✓ WE WILL NO LONGER BE ABLE TO ADMINISTER CALPOL.
- ✓ YOUR CHILD WILL **ONLY LEARN AND PLAY WITH THE CHILDREN IN THEIR 'BUBBLE'** – THIS WILL REDUCE THE RISK.





TO REDUCE RISK PLEASE BRING IN...



- ✓ WATER BOTTLE WITH YOUR CHILD'S NAME ON.
- ✓ COAT IF COLD, SUN HAT IF HOT.
- ✓ SUN CREAM (CHILDREN WILL NEED TO APPLY THIS THEMSELVES)
- ✓ PACKED LUNCH (**IN WEEK 1**) AND A SNACK.
 - ✓ SCHOOL KITCHEN WILL OPEN 15TH JUNE

PLEASE DO NOT BRING IN

- ✗ ANY BAGS.
- ✗ TOYS INCLUDING CUDDLY TOYS
- ✗ ANY EQUIPMENT (WE WILL SUPPLY THIS).
- ✗ READING RECORDS OR BOOKS





IF IT LOOKS LIKE IT WILL BE SUNNY...



- ✓ PLEASE ENSURE YOUR CHILD HAS SUN CREAM ON BEFORE THE SCHOOL DAY STARTS. WE CANNOT PUT THIS ON FOR YOUR CHILD.
- ✓ ENSURE YOUR CHILD HAS A HAT AND APPROPRIATE CLOTHING.
- ✓ REMEMBER A NAMED WATER BOTTLE.





TO REDUCE RISK WHEN COMING INTO THE SCHOOL...

PLEASE **DO NOT**

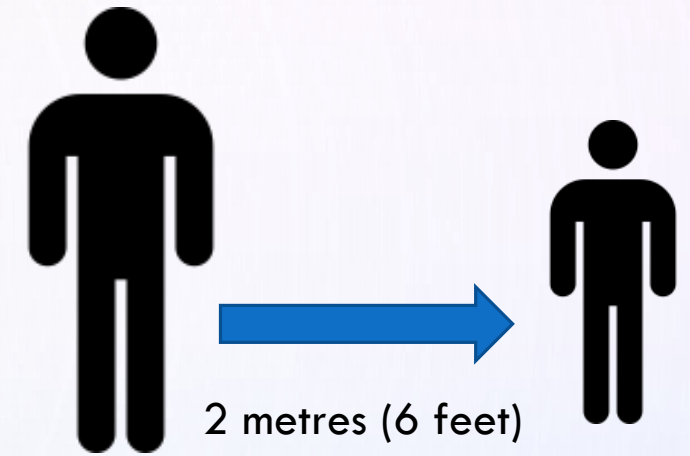
- X TOUCH ANY DOORS, GATES OR ITEMS AROUND THE SCHOOL.**
- X STAND AROUND IN GROUPS, ESPECIALLY WHEN COLLECTING YOUR CHILD**
- X GATHER AT THE CLASSROOM DOOR.**
- X ENTER THE SITE AT TIMES OUTSIDE THOSE FOR PICKUP.**
- X ENTER ANY PART OF THE SCHOOL BUILDING OTHER THAN THE RECEPTION AREA WHICH IS LIMITED TO 1 PERSON AT A TIME**

NEXT IS WHAT WE NEED YOU TO DO...

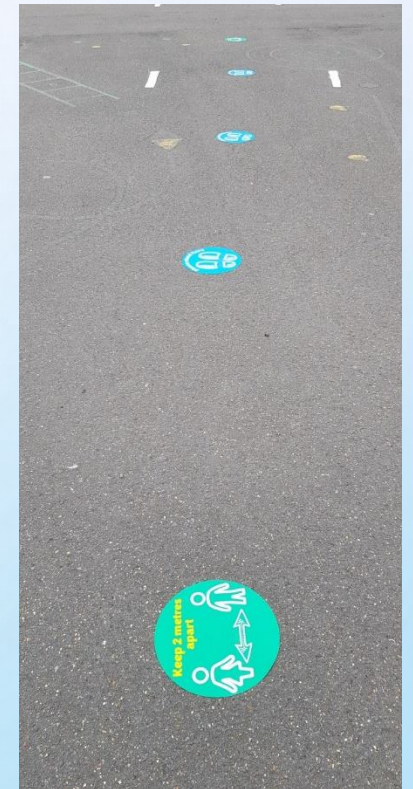




TO REDUCE RISK WHEN COMING INTO THE SCHOOL



- ✓ **ONLY ENTER DURING THE ALLOCATED TIME PROVIDED TO YOU – TIMES WILL BE STAGGERED.**
- ✓ **SPACE YOURSELVES OUT AT LEAST 2M FROM OTHER FAMILIES.**
- ✓ **ONLY 1 ADULT ACCOMPANIES THE CHILD(REN).**
- ✓ **VERY QUICKLY DROP OFF.**
- ✓ **AT PICK UP FOLLOW THE ONE WAY SYSTEM.**





ENTRY AND EXIT POINTS



The one way system will help you to enter and exit the school.

- ✓ This must be followed at all times.
- ✓ Please follow signage around the school
- ✓ Follow instructions from staff

1



2



**Stand on the dots and wait for
your child to be sent to you.**

3



4



Follow the arrows



5



6



TO REDUCE RISK WHEN COMING INTO THE SCHOOL



- ✓ NO CONVERSATIONS.
- ✓ PHONE THE OFFICE IF YOU WISH TO COMMUNICATE WITH THE SCHOOL.
- ✓ USE THE SPECIFIED ENTRY AND EXIT GATE.
- ✓ TAKE NOTE OF THE SIGNAGE AROUND THE SCHOOL SITE.
- ✓ BE AWARE OF THE LATEST GUIDELINES FOR TRAVELLING SAFELY:

[HTTPS://WWW.GOV.UK/GUIDANCE/CORONAVIRUS-COVID-19-SAFER-TRAVEL-GUIDANCE-FOR-PASSENGERS](https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers)



TO REDUCE RISK ALSO...

Coronavirus Information



WE WILL ENSURE THAT ALL ADULTS AND CHILDREN:

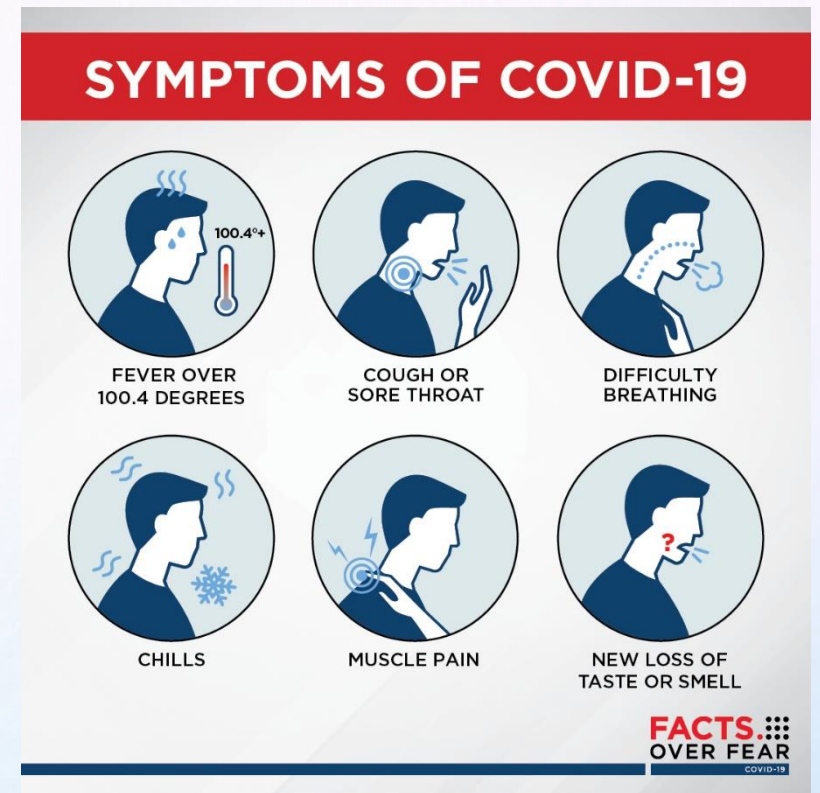
- ✓ **FREQUENTLY WASH THEIR HANDS WITH SOAP AND WATER FOR 20 SECONDS AND DRY THEM THOROUGHLY.**
- ✓ **CLEAN THEIR HANDS ON ARRIVAL AT THE SETTING, BEFORE AND AFTER EATING, BEFORE AND AFTER GOING TO THE TOILET AND AFTER SNEEZING OR COUGHING.**
- ✓ **ARE ENCOURAGED NOT TO TOUCH THEIR MOUTH, EYES AND NOSE.**
- ✓ **USE A TISSUE OR ELBOW TO COUGH OR SNEEZE AND USE LIDDED BINS FOR TISSUE WASTE**





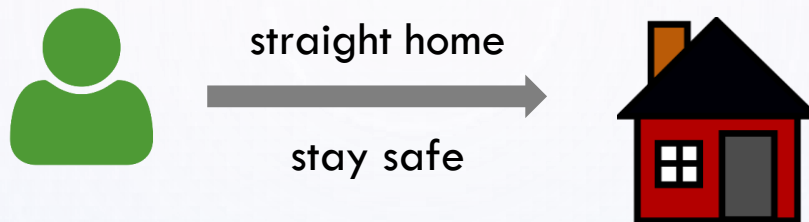
TO REDUCE RISK IF SOMEONE IS SHOWING SYMPTOMS OF COVID-19

- ✓ WE HAVE A **SEPARATE ROOM FOR ISOLATION**.
- ✓ WE WILL CALL ALL LISTED ADULTS UNTIL CONTACT IS MADE
- ✓ **PLEASE ENSURE YOUR PHONE NUMBER IS UP TO DATE**
- ✓ **WE WILL USE PPE** IF WE NEED TO BE WITHIN 2M TO HELP YOUR CHILD.
- ✓ THERE WILL BE **SEPARATE TOILET FACILITIES** FOR A CHILD WHO IS SHOWING SYMPTOMS.
- ✓ IF ANYONE WITHIN YOUR FAMILY IS EXHIBITING SYMPTOMS, YOU NEED TO SELF-ISOLATE THE WHOLE FAMILY AND ADVISE THE SCHOOL BY PHONING THE OFFICE.





GOING HOME TIME...



ON **FRIDAYS** WE ARE CLOSED TO ALL PUPILS, EXCEPT:

✓ **VULNERABLE AND KEY WORKER CHILDREN**

THIS IS TO ENSURE:

- ✓ EXTRA CLEANING
- ✓ TEACHERS DEVELOP HOME LEARNING FOR THE NEXT WEEK
- ✓ STAFF TRAINING CAN TAKE PLACE

FRIDAYS





NEXT STEPS

WE WILL CONTACT YOU TO

- CONFIRM TIMES AND LOCATIONS OF ENTRY AND EXIT.
- LET YOU KNOW HOW AND WHERE TO DROP OFF AND COLLECT.
- LET YOU KNOW THE BUBBLE YOUR CHILD WILL BE IN.
- LET YOU KNOW THE CLASSROOM WHERE YOUR CHILD(REN) WILL DOING THEIR LEARNING
- LET YOU KNOW THE PRIMARY ADULTS WORKING WITH YOUR CHILD(REN).
- IF YOU ARE SHIELDING, PLEASE CONTACT THE SCHOOL OFFICE.





WHATEVER YOU DECIDE AT THIS TIME – WE SUPPORT YOU.

HELP US TO **REDUCE RISK BY FOLLOWING THESE
GUIDELINES.**



Thank you