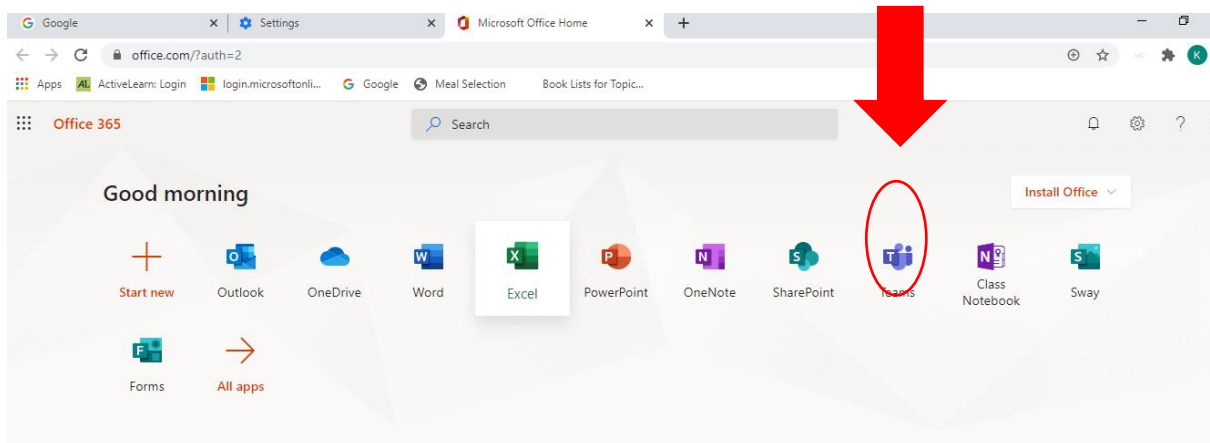


Dear Year 5

Tuition TEAM calls

You should by now have received your school email account details for 365. If you have not received them, please contact the school. I hope that you have been able to set this up. Mr O'Brien has sent you an invitation, via this account, which you should accept. This will then go into your calendar.

To join the meeting at the appropriate time you should go to TEAMS – access this through Office 365 (see screen shot below).



Once you have accessed TEAMS you will see a menu down the left hand side of your screen.

